

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
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BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
Third Floor Meeting Room
5/19/08
7:00 PM

Selectmen Present: Matthew Vincent, Chairman; Philip Trapani; Evan O'Reilly, Clerk

Others Present: Stephen Delaney, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

Call to Order

Mr. Vincent called the meeting to order at 7:00PM.

Mr. Vincent and Mr. Trapani welcomed Evan O'Reilly to the Board.

Board Reorganization

Mr. Delaney opened the position of Chairman.

Mr. O'Reilly nominated Mr. Vincent as Chairman. Mr. Trapani seconded the nomination. Mr. Delaney asked for a vote. The nomination was approved by a unanimous vote.

Mr. Trapani thanked Mr. Vincent for his chairmanship over the past year.

Mr. Trapani moved to nominate Evan O'Reilly as Clerk. Mr. Vincent seconded the motion and a unanimous vote was taken.

Police Department Defibrillator Donation

Chief Mulligan explained how the donation came about. David Hall councilmen in Haverhill saw in the paper of Georgetown's need and contacted Trinity E.M.S. and they donated the two defibrillators and training of staff. Mr. Vincent gave certificates of appreciation to Mr. Hall, John Chemaly and Gary Sepe of Trinity E.M.S.

Chief Mulligan stated Sgt. Cudmore would explain donation of a new sign for the Public Safety Building that was donated by Sign Co Graphics. Sgt. Cudmore stated that the sign has been placed North to South so it can be viewed from either direction. Chief Mulligan stated that as community service Sgt. Cudmore's daughters will be planting some flowers around the sign. He stated that a citizen Brad Legare donated pamphlets to go out to new citizens.

Union Cemetery

Mr. Vincent thanked Joe Knapp and Ed Desjardin for all their work on the Union Cemetery transfer. Mr. Desjardin wanted to thank the Selectmen for stepping up and acquiring the Cemetery and Mr. Knapp for all he has done. Mr. Desjardin stated that the consultant would transfer all the cemetery information to the Selectmen. Mr. Vincent stated that the funds of the cemetery have been expended and from now to July 1st they need funds to cut the grass and they are asking for donations to the Historical Society to maintain the Cemetery. He stated anyone interested in making a donation can contact Mr. Knapp and the donation would be tax deductible.

Mr. Desjardin stated that they would like to have an official ribbon cutting with the press. He stated that he would let them know when it is set up.

Land Donation/Bussing

Jim Bussing, 160 West Main Street stated that he has 34 acres that he would like to donate to the Town Park & Recreation and Conservation Commission. Mr. Bussing stated that Jim DiMento approached him to buy the property three years ago and he thought about it and had donated land in Groveland. He stated that he worked with the ConCom and Park & Rec on a plan. Mr. Vincent stated that he would like to talk to ConCom and Park & Rec and vote at their next meeting on the donation. Mr. Vincent stated that our counsel would draw up the deeds for Mr. Bussing. Mr. Nelson stated that the ConCom wanted proof that the transaction would take place and with K & P doing the deeds he felt this would satisfy the ConCom.

Fall Town Festival

Mr. O'Reilly stated that he would like to put together a Fall Festival to bring together Town Departments, and Businesses. He gave information to the board. Mr. Vincent stated that the Mike Donohoe run is in October and they may want to combine the events. Mr. Vincent stated that they would have to form a committee or Mr. O'Reilly can put together a plan. Mr. O'Reilly stated that he wanted first to see how the event would be received around town. Mr. Trapani stated that the Georgetown Alliance just put out a flyer on the downtown and that the Georgetown Education Foundation has been looking for an event.

Georgetown Country Gardeners

Mr. Vincent stated that they have a request from the Garden Club for a proclamation to celebrate National Garden Week June 1st-June 7th. Mr. Vincent read the proclamation.

Mr. Trapani moved to accept the proclamation for National Garden Week, June 1-7th. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.

Minutes

Mr. Trapani moved to approve the minutes of April 14, 2008. Mr. Vincent seconded the motion and the motion was approved by a 2-0 vote. Mr. O'Reilly abstained.

Correspondence

Mr. Vincent stated they have received the resignation of Elizabeth Harper, from the Georgetown Housing Authority. Mr. Delaney stated to fill the position it must be a joint appointment by the BoS and the Housing Authority and would be just until the next annual election. He stated that this can be done at the next meeting June 2nd.

Selectmen's Report

Economic Development Kick-off Meeting

Mr. Trapani stated that the Economic Development Kick-off meeting would be June 30, 2008 from 6-9PM at the Georgetown Middle/High School. He explained that this is something that he has planned to do and is now getting under way. He stated that he hopes to have 10 boards represented and MVPC, Dennis DiZoglio. He stated that Tillie Evangelista has been instrumental in getting this meeting started.

Mr. Vincent asked if that night they would work on bylaws. Mr. Trapani stated that he is going to look at other towns and see what they have. He stated that they have to work with the State regulations. He asked that everyone ask their neighbors and friends to attend. Mr. Trapani stated that this committee would not take over the Georgetown Alliance but work together.

Memorial Day Services

Mr. Vincent stated that the parade will start at the Georgetown Middle High School at 2:00PM. He stated that at 8:30AM the Veteran's would leave the Park & Ride lot and visit the three cemeteries and place wreaths.

Little's Hill Fence

Mr. Vincent asked about the fence at the Little's Hill soccer field. He stated that he had thought it had been repaired. Mr. Trapani stated that the fence was repaired. Mr. DiMento stated that the fence was repaired and that there is a landscaping plan that the abutter would like to have installed. He stated that they would like to add some trees to buffer the property between the abutter and the soccer field. He stated that there has been disagreement on the landscaping plan with the abutter and Park & Rec. He stated that Park & Rec would like a low maintenance buffer. Mr. Vincent asked if he had talked to GAA if they would donate toward the trees. Mr. DiMento stated that he would talk to the GAA. He stated that he would also like to see a chain link fence in the future as the wooden fence requires more maintenance. Mr. Vincent stated that they could contact GAA and then both could sit with the abutter. Mr. Trapani stated that he lives in the neighborhood and would coordinate a meeting. Mr. Trapani stated that the neighbors would like to paint the fence and he will contact Mr. DiMento about this.

Goal Setting

Mr. Vincent stated that part of the Town Administrator review stated that they would have goals of the board and a schedule. He stated that they could discuss this at the next meeting.

SoP's

Mr. Vincent stated that they have started to put together some SoP's and they have to review and finalize these. Mr. Trapani stated that there were a few previous Selectmen that were interested in reviewing the SoP's.

Fire Chief Job Description

Mr. Delaney stated the Personnel Board had the Fire Chief Job Descriptions and are in the process of reviewing. Mr. Vincent stated at the next meeting make a decision on full or part time. Mr. Vincent stated that the Fire department preferred a part time chief and three per diem firefighters. Mr. Delaney stated that he would review the budget and see how to structure. Mr. Vincent stated that the BoS can dissolve the BoFE and appoint an interim Fire Chief at the next meeting.

Town Administrator Report

Mr. Delaney stated that he is working with departments on procurement after Town Meeting. He stated that he is working with FinCom on transfers. He stated that the SoP on for the Code book should be done within the week. He stated Town Report in the process of printing.

Appointments

Mr. Vincent stated that they have a request to reappoint Arthur J. Murphy, Jr. as a Constable for the Town.

Mr. Trapani moved to appoint *Arthur J. Murphy, Jr. as Constable* for the Town of Georgetown term to expire June 1, 2011. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.

Mr. O'Reilly moved to adjourn. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:20PM.

Minutes transcribed by J. Pantano.

Minutes approved June 2, 2008.